
Our Wedding
Packages.



Welcome to the Holiday Inn Stevenage, the ideal 4-star location to celebrate your big day.

Congratulations on your Engagement and upcoming Wedding. At the Holiday Inn Stevenage, our venue offers stylish spaces for ceremonies, receptions and evening entertainment. We provide the perfect setting for intimate and extravagant weddings alike. All this and more under one roof. Holiday Inn Stevenage would be honoured to host your special day, working with you to create your dream wedding. With standard packages fully customisable, our dedicated wedding coordinator will provide tailor made options to suit you perfectly down to the final detail.

Best wishes,
Wedding and Events Team







The Setting.

Our dream suite, the Hertfordshire Suite, which is based on the first floor of the hotel is fully air conditioned and beautifully basked in natural daylight and is your exclusive and dedicated space during your special day. The hotel has 7 rooms fully licensed for ceremonies to cater from 20 – 400 for your family and friends to witness you say the all-important “I do”.

Dependant on size of your party we offer two bars on the same floor, fully accessible for all guests with lift access to the first floor. This ensures there’s plenty of space to gather and meet and greet your guests before entering the main room. Our unique satellite kitchen on the 1st floor ensures a quick delivery of delicious piping hot food to your top table and to your friends and family around you.



See For Yourself.

Book your walk around of our hotel and arrange to view the hotel's facilities as well as the many sights from the nearby park which boasts beautiful walk ways and bridge or nearby St Andrew's and St George's Church. Described as Cathedral-like in its appearance, the Grade 2 listed building is the largest parish church to have been built in the UK since WWII.

The hotel boasts 140 bedrooms and we offer great competitive bedroom rates for traveling friends and family meaning the party doesn't have to stop at the end of the night giving your guests the option to stay the night and join you for a hearty breakfast the following morning before they wish you farewell on your departure to your honeymoon as the new happy couple.

Wedding Guide.

Step 1.

- Book a venue walk around of the Hertfordshire Suite with our dedicated wedding coordinator
- Once a date has been set, decide on the number of guests & start drawing up a guest list
- Reserve a block of rooms at the hotel for your wedding guests
- Book the Registrar

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Step 2.

- Order invitations & stationery
- Book wedding photographer
- Order a wedding cake
- Choose wedding dress & accessories

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Step 3.

- Post wedding invitations with details of timings, transport, directions & details of the hotel
- Finalise order of service and select music/hymns
- Contact your wedding suppliers e.g. florist, entertainment etc to confirm details

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Step 4.

- Organise presents for Bridesmaids and Mothers of the Bride and Bridegroom
- Choose wedding favours for the reception
- Meet with your wedding coordinator to discuss seating plans, Place cards, drinks packages and have your menu tasting

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Step 5.

- Confirm final number of guests & seating plan with your wedding coordinator
- Confirm timings with wedding cars & transport operators
- Discuss with your photographer the photos you would like
- Ensure Bridegroom, Best Man & Father of the Bride are writing speeches
- Have trial hair and makeup session – ask your wedding coordinator what we can organise for you
- Meet with the Best Man, Bridesmaids and Ushers to finalise wedding day plans
- Collect wedding dress, veil & accessories

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Silver Classic Wedding Package.

Your wedding starts here. Our stylish Silver Classic Wedding Package gives you everything you need to enjoy an amazing day and night.

Package is based on 50 day guests and 80 evening guests. Additional guests can be added please ask your dedicated Events team for full costs. All quotes available upon request.

- Room Hire for the wedding breakfast, evening buffet and civil ceremony (if required)
- A bucks fizz reception for 50 guests
- 3 course wedding breakfast for 50 guests
- A glass of wine with the meal for 50 guests
- Sparkling toast drink for 50 guests
- Personalised menus for the table
- A3 Table plan stand
- Cake cutting service
- White table linen and napkins
- Use of the ceremonial knife and stand for the wedding cake
- DJ / Disco
- Early and late Checkout time for the Bride & Groom
- Dedicated wedding co-ordinator to assist and advise
- 7 item evening buffet for 80 guests
- Preferred accommodation rates
- Executive bedroom for the Bride & Groom for the wedding night including full English breakfast



Sample Menus.

STARTERS.

Rustic leek and potato soup

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Baby mozzarella balls and baby beets salad,
with dressed rocket leaves

MAINS.

Pan fried supreme of chicken served with a white wine tarragon sauce, served with roast potatoes and seasonal vegetables

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Steamed fillet of salmon with lemon butter sauce, served with roasted Mediterranean vegetables and sea salt roasted baby potatoes

DESSERTS.

Fresh raspberry pavlova, dressed with raspberry coulis

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Duo chocolate torte with red fruit coulis

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Served with coffee and mint chocolates

EVENING BUFFET.

Selection of filled flour tortilla wraps, baps and artie bread sandwiches

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Bowls of crisps and spiced nachos with salsa dip

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Freshly baked sausage rolls

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Mediterranean vegetable quiche

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Seasoned potato wedges with dips

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Vegetable samosas with mint yoghurt dip



Gold In Style Wedding Package.

For those looking for an extra bit of comfort on the day choose our Gold In Style package and get the following items included.

Package is based on 50 day guests and 90 evening guests. Additional guests can be added please ask your dedicated Events team for full costs. All quotes available upon request.

Along with all the items listed in our Silver Classic Wedding Package you will also receive:

- A dedicated bedroom for guests to freshen up
- 9 Item evening buffet for 90 guests
- First anniversary accommodation and dinner



Sample Menus.

STARTERS.

Roasted plum tomato and red pepper soup finished with mascarpone cheese

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Scottish smoked salmon plate garnished with plump north Atlantic prawn served with citrus and dill mayonnaise and peppery rocket leaves

MAINS.

Roast Barbary duck breast served with chateau potatoes, balsamic roasted root vegetables and red current and port wine sauce

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Steamed fillet of seabass with Burre Blanc sauce served with horseradish mashed potato and seasonal vegetables

DESSERTS.

Cherry and vanilla cheese cake with orange crème anglaise sauce

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Dark chocolate torte served with spiced rum sauce

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Served with coffee and mint chocolates

EVENING BUFFET.

Add a ninth item to your buffet

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Houmous and stuffed chilli plate with cucumber and carrot sticks and warm flat bread



Platinum Complete Wedding Package.

All the comfort, all the glamour and the perfect way to treat more of your friends and family on the day. Choose our Complete Wedding package and get the following items.

Package is based on 50 day guests and 90 evening guests. Additional guests can be added please ask your dedicated Events team for full costs. All quotes available upon request.

Along with all the items listed in our Silver Classic Wedding and Gold In Style Packages you will also receive:

- A glass of Pimms and lemonade on arrival for 50 guests
- A selection of 6 canapés for 50 guests



Sample Menus.

STARTERS.

Rustic pureed butternut squash soup flavoured with sage and orange blossom honey finished with sautéed pancetta lardons

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Smoked duck and fine bean salad dressed with sweet shallot and white balsamic dressing topped with peppery wild rocket leaves and vincotto

MAINS.

Seared rump of lamb served with a fine ratatouille, garlic French beans, fondant potato and red wine sauce

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Poached cod loin wrapped in smoked salmon served with garlic pomme puree, asparagus tips and wilted spinach finished with lobster infused soave wine sauce

DESSERTS.

Marbled chocolate and lemon polenta cake topped with chocolate ganash, served warm with vanilla pod ice cream

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Bailey's cheesecake served with baileys sauce

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Served with coffee and petit fours

EVENING BUFFET.

- + Selection of filled flour tortilla wraps, baps and artichoke sandwiches
- + Hummus and stuffed chilli plate with cucumber and carrot sticks and warm flat breads
- + Mini bocconcini mozzarella balls with marinated black olives and cherry tomatoes
- + Chicken satay skewers with peanut dip
- + Spiced sweet potato wedges
- + Smoked haddock, Swiss cheese and spinach pinwheels
- + Vegetable samosas with minted yoghurt
- + Southern fried chicken fillets with cilantro and lime salsa
- + Mini fruit tartlets





Enhance Your Day.

With so much choice available you'll never be short of fabulous ways to enhance your day and spoil your guests.

- Canapé reception on arrival from £5.75 per person
- Chocolate dipped strawberries on arrival £1.25 per person for two dipped strawberries each
- Bacon sandwiches at midnight £4.50 per person
- Disposable cameras £4.50 each
- A glass of Pimms and lemonade on arrival £4.50 per person
- A glass of mulled wine on arrival £4.50 per person
- A glass of champagne to toast the bride & groom £4.95 per person
- Up-grade to Executive bedroom £20.00 per room
- Personalised bath robes £35.00 each
- A bottle of Champagne in the bridal bedroom £49.95 per bottle



Tailor Made Weddings, Your Way.

At the Holiday Inn Stevenage your wedding day will be done your way. We offer complete flexibility and incredible service to ensure whatever you want your day to be, you can have.

Everyone wants their big day to be something unique to them, bursting with personality and glamour. This is why customising your package is a perfect way to have your dream wedding.

We know choosing every detail of your wedding is a deeply personal matter and by being in control you can decide what you want out of the hotel. You can choose to mix and match your own plans and use the hotel's expertise.

We are your hosts and will be on hand to assist throughout the entire planning process. Speak to our dedicated wedding coordinator for further information.

Price based on the following numbers.

100 – 150 guests £2800

150 – 250 guests £3500

What is included:

- Dedicated Bar staff
- Dedicated Kitchen porter
- Corkage (please see below for full details)
- Hire of the main room for your event
- Hire of a fully licensed room for your civil ceremony
- Executive bedroom including breakfast for the bride and groom on the night of your event including onsite parking
- A discounted bedroom rate for your guests including breakfast
- Linen (please see below for full details)
- Tableware to include cutlery, crockery, glassware and ice buckets
- Red carpet welcome
- Use of our fully equipped Satellite Kitchen to cook and prepare your food with easy access to the main function suite (speak with your designated co-ordinator for further details)
- Hand held microphone and PA system for speeches
- Cake knife and stand

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Our prices are fixed and are not affected should you choose not to have one or more of the above items.

Chargeable extras include:

- Exceptional waiting staff to serve, clear and help run your special day smoothly supported by your designated supervisory staff/managers.
- For additional decoration to include chair covers and sashes please contact our nominated supplier to receive a quote in addition to the packaged price.
- Staging and audio visual equipment can be hired in by the venue – please ask for details and costs.
- If you choose our Tailored Package, corkage is included.
- You are entitled to bring spirits, wines, Champagnes, sparkling wines, soft drink & bottled beer (the draught beer must be provided by Holiday Inn Stevenage) minimum bar spend of £500.00 must be reached as part of the terms and conditions of the self-catering package.



Holiday Inn

STEVENAGE

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