

Congratulations

Firstly congratulations on your Engagement. Here at Holiday Inn Stevenage our dedicated wedding coordinators will ensure every detail of your wedding is planned to your individual taste.

If you would like to arrange a site visit or receive a quote, please contact our events team on 01438 346070 or email events@histevenage.com



Why choose us...

- We have four beautiful licensed ceremony rooms that you can choose from
- Our wonderful chefs can cater from 50 to 280 guests
- We're located in the heart of Stevenage town centre
- Your wedding experience is all under one roof, so there is no need for your or your guests to travel
- We offer a 15% discount on our best flexible rate at point of booking for your guests
- Our packages cater for the most intimate wedding to the biggest of celebrations.



True Love Package

- Room hire for your civil ceremony
- Complimentary menu tasting for two
- A glass of Bucks Fizz for your arrival drink
- Two course wedding breakfast
- A glass of wine with your meal
- Sparkling wine for your toast drink
- Evening buffet, including six items
- Easel for your table plan
- Cake stand and cake knife
- Dance floor
- Dedicated wedding coordinator
- Bridal suite for the night of your wedding
- Discounted bedroom rates for your guests

Based on a minimum of 50 guests and 80 evening guests

Forever Package

- Room hire for your civil ceremony
- Complimentary menu tasting for two
- A glass of wine for your arrival drink
- Three course wedding breakfast
- A glass of wine with your meal
- Sparkling wine for your toast drink
- Evening buffet, including eight items
- Easel for your table plan
- Cake stand and cake knife
- Dance floor
- Dedicated wedding coordinator
- Bridal suite for the night of your wedding
- Discounted bedroom rates for your guests



Based on a minimum of 50 guests and 90 evening guests

Endearment Package

- Room hire for your civil ceremony
- Complimentary menu tasting for two
- A glass of Pimm's for your arrival drink
- Three course wedding breakfast
- A glass of wine with your meal
- Champagne for your toast drink
- Evening buffet, including ten items
- Easel for your table plan
- Cake stand and cake knife
- Dance floor
- A dedicated bedroom for your guests to freshen up
- Dedicated wedding coordinator
- Bridal suite for the night of your wedding
- Discounted bedroom rates for your guests



Based on a minimum of 60 guests and 100 evening guests

Self catering package

What is included...

- Dedicated Bar staff
- Dedicated Kitchen porter
- Corkage (please see below for full details)
- Hire of the main room for your event
- Hire of a fully licensed room for your civil ceremony
- Executive bedroom including breakfast for the bride and groom on the night of your event including onsite parking
- A discounted bedroom rate for your guests including breakfast

Chargeable extras include:

- Exceptional waiting staff to serve, clear and help run your special day smoothly supported by your designated supervisory staff/managers.
- For additional decoration to include chair covers and sashes please contact our nominated supplier to receive a quote in addition to the packaged price.
- Staging and audio visual equipment can be hired in by the venue – please ask for details and costs.

- Linen (please see below for full details)
- Tableware to include cutlery, crockery, glassware and ice buckets
- Red carpet welcome
- Use of our fully equipped Satellite Kitchen to cook and prepare your food with easy access to the main function suite (speak with your designated coordinator
 - for further details)
- Hand held microphone and PA system for speeches
- Cake knife and stand
- If you choose our Tailored Package, corkage is included.
- You are entitled to bring spirits, wines, Champagnes, sparkling wines, soft drink & bottled beer (the draught

beer must be provided by Holiday Inn Stevenage) minimum bar spend of £500.00 must be reached as part of the terms and conditions of the self-catering package.

Useful Contacts

Carole Smith – Creative floral Designer

Tel: 01438 361361

Email: info@carolesmith.co.uk

SO Discos – Quality party and event DJs

Tel: 07811459639

Email: ian@sodiscos.co.uk

Concept Event Solution - Event Hire

Tel: 01462 860046

Email: info@conceptevents.co.uk

